



Dear VCS Families and Staff:

The District was informed today that a staff member at Vicksburg Middle School has tested positive for COVID-19. The building principals, Mr. Van Dussen and Mr. Kirby, immediately implemented our contact tracing plan to identify people who were in direct contact with this person. Direct contact is defined as being within six feet of a person with a confirmed case for more than fifteen cumulative minutes. Because this staff member works a late shift, there have been no close contacts identified.

VCS will cooperate with the Kalamazoo County Health and Human Services Department regarding the identification of close contacts and implementation of screening and testing protocols for students and staff. We have been working closely with the Kalamazoo County Health Department to plan for a scenario like this one. Contact tracing is the key to quickly identifying and isolating those people affected so we can safely continue to hold in-person classes.

We recommend taking action to help limit the spread of COVID-19, even if staff members or students are not experiencing symptoms:

- Wear a mask (covering mouth and nose) while in public places or if people who do not live with you must visit your home.
- Practice social distancing (maintaining a distance of 6 feet apart).
- Practice frequent handwashing (using soap for 20 seconds or hand sanitizer with 60% alcohol).
- Follow capacity restrictions of social gatherings.
- Cover coughs and sneezes with a tissue or with the inside of your elbow and immediately wash your hands.
- Stay home if you are sick; you can also get tested.

Thank you for understanding that, due to medical privacy laws, we are not able to release the name of the individual with COVID-19. We will continue to communicate changes and updates with you. For answers to your COVID-19 questions, please call the Michigan Department of Health and Human Services COVID-19 Hotline at 888-535-6136 or visit [Michigan.gov/coronavirus](https://Michigan.gov/coronavirus).

Sincerely,

A handwritten signature in black ink, appearing to read "Keevin J. O'Neill", written in a cursive style.

Keevin J. O'Neill  
Superintendent