Type of Drill

# **School Drill Documentation Form**

Fire	Five – Three drills must be completed by December 1				
Tornado	Two - One drill must be completed in March				
Safety/Security	<ul> <li>One drill must be completed prior to December 1 and one after January 1</li> <li>One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.</li> <li>One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li> <li>Seek input from the administration of the school and local public safety on the nature of the drill</li> </ul>				
	ne of the drills must be conducted during a lunch or recess period, or at another time when students not in classrooms.				
1	unset lake Elem.				
	nie Mc Caw				
Date of drill: 9	Number of students: 470 Number of staff: 65				
Time initiated:	6.30 (a.m./p.m.) Time concluded: 2:32 (a.m./6.m.)				
Situation at Start	of the Drill (Check the appropriate box)				
U Before school	During class time				
<ul> <li>Lunch time</li> </ul>	□ Assembly □ After school □ Other:				
Remarks:	Students out quick + quict				
- fi	,				
1111	doors reported that didn't shut				
This report	is for:				
	Tornado drill number 1 2 for the 2024/2025 school ye				
	Safety/Security drill number 1 2 3 for the 2024/2025 school year				
Name of person con	ducting drill: Ame Mc Caw				
	ucting drill: Prince pal				
	conducting drill: Amie Mc Caw Date: 9-6-24				
If the drill was coord agency, official's nam	inated with agencies such as law enforcement, fire department				
Agency:	Name: Title:				
sericy.	Name: Title:				
igency:	Name:Title:				

The form must be maintained on the school website for at least three years.

7/2023

Type of Drill

## **School Drill Documentation Form**

Fire	Five – Three drills must	be completed by	December 1		
Tornado	Two - One drill must be	completed in Ma	December 1		
Safety/Security  Note - At least or are gathered but	One drill shannear the sch     Seek input for the drill.	ne completed pricall include security of a hazardous mall include security nool premises. The administy and ucted during a	or to December 1 and only measures that are applicated at a second second second and the second	one after January 1 opropriate to an emergency tially dangerous individual o d local public safety on the or at another time when st	n or nature
	Amie Me				***************************************
	9-25-24	Number of stu	dents: 46.5 concluded: 10:03	Number of staff: 64	>
Situation at Start	of the Drill (Check the app				
□ Before school	During class ti		Danie di		
□ Lunch time	□ Assembly		Passing time  After school	Recess	
Remarks:	The state of the s			□ Other:	
Folly	Students + s	locked fin	a great job.		
This repor	t is for:			5 for the 2024/2025 sc	hool year
			Fornado drill number	<b>1 2</b> for the 2024/2025 s	chool ve
Name of person cor	nducting drill: A Mee		u)	<b>2 3</b> for the 2024/2025 s	chool yea
Title of person cond	lucting drill:	incipal			
Signature or person	conducting drill:	mie W c	an	Date: 9-25	-24
f the drill was coord agency, official's nar	linated with agencies such me, and title.	h as law enforcen	nent, fire department,	or emergency management	, list the
Agency:		Name:		Title:	
Agency:		Name:		Title:	
Agency:		Name:		Title:	
			Name of the last o		

Type of Drill

## **School Drill Documentation Form**

Fire	Five - Three drills	must be complete	ed by Docombe	n= 1		
Tornado	Five – Three drills must be completed by December 1 Two – One drill must be completed in March					
Safety/Security	Three – One drill n  One drill n  the rel  One dr  near th	nust be completed rill shall include se lease of a hazardo rill shall include se ne school premise aput from the adm	d prior to Dece curity measure us material. curity measure s.	es that are app	ropriate to an en Illy dangerous inc	nergency such as
Note - At least or						
are gathered but	ne of the drills must l not in classrooms.	oc conducted duri	ng a lunch or r	ecess period, o	r at another time	when students
School:	Sunset 1	Lake				
Principal:		e McCa				
Date of drill:	1-26-24	Number o	of students:	466	Number of staff	65
Time initiated:	9:15	(a.m)/p.m.)			, -	)/p.m.)
Situation at Start	of the Drill (Check th	ne appropriate how				
	man lought ti					
Before school	During cl	ass time		g time	I Page	
<ul><li>Before school</li><li>Lunch time</li></ul>	During cl	ass time	D Passin	g time school	□ Rece	
<ul><li>Before school</li><li>Lunch time</li></ul>	During cl	ass time	Passin  After s	school	□ Othe	er:
Lunch time  Remarks: 500	During cl  Assembly  nario - lo	ass time	Passin  Afters	school	Othe	er:
Lunch time  Remarks: SCC	During cl - Assembly nario - localid	ass time  A down  A Sell	Passin  After s  Jue to	Iding for.	a perso	on in the
Remarks: SCO	During cl Assembly  nario - localid  b. tis for:	ass time  A down  A Sell	Passin  After s  Jue to	Iding for.	a perso	on in the
Lunch time  Remarks: SCC	During cl Assembly  nario - localid  b. tis for:	ass time  A down  A Sell	Passin  After s  After s  Are buil  drill number	Iding for.  1 2 3 4	Derso Staff  5 for the 2024	on in the students a
Remarks: SCC	During cl Assembly  nario - localid  b. tis for:	sk down of Sell	Passin  After s  Live buil  drill number  Tornado d	ding for.  1 2 3 4	Derso Staff  5 for the 2024  2 for the 2024	on in the
Remarks: SCO	During cl  Assembly  nario - loc  Loc needed  b. tis for:	sk down of Sell	Passin  After s  Live buil  drill number  Tornado d	Iding for.  1 2 3 4	Derso Staf-f  5 for the 2024 2 for the 2024	er:  on in the  students  1/2025 school year  4/2025 school year
Remarks: SCO  This report	During cl  Assembly  Pario - Iq  De neulad  b. t is for: p applicable drill)	sk down of Sell	Passin  After s  Live buil  drill number  Tornado d	ding for.  1 2 3 4	Derso Staf-f  5 for the 2024 2 for the 2024	on in the students a
Remarks: SCA  A Pice Do This report (circle number next to	During cl  Assembly  Pario - Iq  De neulad  b. t is for: p applicable drill)	Fire  Safety  Medical Company  Safety  Market Mc	Passin  After s  Live buil  drill number  Tornado d	ding for.  1 2 3 4	Derso Staf-f  5 for the 2024 2 for the 2024	er:  on in the  students  1/2025 school year  4/2025 school year
Remarks: Scale Area of Direction of Derson conditions of Derson conditio	During cl  Assembly  Pario - Iq  De neuded  b.  t is for:  p applicable drill)	sk down of Sell  Fire  Safety  Privi	Passin  Passin  After s  After s  Are buil  drill number  Tornado d  y/Security drill  Cau  Cupal	ding for.  1 2 3 4  Irill number 1  number 1 2	Derso Staff 5 for the 2024 2 for the 202 3 for the 202	er:  on in the  students  4/2025 school year  4/2025 school year  4/2025 school year
Remarks: SCA  A PICE DO This report (circle number next to	During cl  Assembly  Pario - Iq  De neulad	Fire  Safety  And  And  And  And  Safety  And  And  And  Safety  And  And  And  Safety  And  And  And  And  And  And  And  An	Passin  Passin  After s  After s  Are buil  Arill number  Tornado d  y/Security drill  Aupal  Aupal	ding for.  1 2 3 4  rill number 1  number 1  2	Date: Other	er:  on in the  students  4/2025 school year  4/2025 school year  4/2025 school year
Remarks: Scan Area of Dick On This report (circle number next to display the drill was coord gency, official's name	During cl  Assembly  Assembly  Assembly  Assembly  Action - I action  Action  Action - I action  A	Fire  Safety  And  Such as law enfo	Passin  Passin  After s  After s  Are buil  drill number  Tornado d  y/Security drill  Cau  Accordance  Accordance	ding for.  1 2 3 4  rill number 1  number 1  department, or	Date:	er:  on in the  students  1/2025 school year  4/2025 school year  4/2025 school year  4/2025 school year  agement, list the
Remarks: SCA  A Nice DO  This report (circle number next to  Name of person cond  Signature or person  of the drill was coord agency, official's name  Agency:	During cl  Assembly  Pario - Iq  De neulad	Fire  Safety  And  Such as law enfo	Passin  After s  Live buil  drill number  Tornado d  y/Security drill  Cau  Cupal  crement, fire o	ding for.  1 2 3 4  rill number 1  number 1  department, or	Date:	er:  on In the  students  4/2025 school year  4/2025 school year  4/2025 school year  4/2025 school year  agement, list the

Type of Drill

# **School Drill Documentation Form**

Type of Drill	Number/Schedule				
Fire	Five – Three drills must be completed by December 1				
Tornado	Two - One drill must be completed in March				
Safety/Security	Three – One drill must be completed prior to December 1 and one after January 1  One drill shall include security				
	One drill shall include security measures that and one after January 1				
	<ul> <li>One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.</li> </ul>				
	One drill shall include security measures of a potentially dangerous individual on or near the school premises.				
	near the school premises.				
	<ul> <li>Seek input from the administration of the school and local public safety on the nature of the drill.</li> </ul>				
	of the drill.				
Note - At least of	ne of the drills must be conducted during a lunch or recess period, or at another time when students not in classrooms.				
are gathered but	not in classrooms.				
School:	unset lake Elem.				
Principal:	Amie Mc Caw				
Date of drill:/(	Number of students: 465 Number of staff: 64				
	Number of staff:				
Time initiated:/	(a.m./p.m.) Time concluded:				
Situation at Start	of the Drill (Check the appropriate box)				
- 0.6	(cricek the appropriate box)				
u before school	During class time Passing time				
Lunch time	During class time				
u before school	☐ During class time ☐ Passing time ☐ Recess ☐ Assembly ☐ After school				
Lunch time	During class time				
Lunch time  Remarks:  This report	During class time				
Lunch time  Remarks:  This report	During class time				
This report (circle number next to	During class time				
This report (circle number next to	During class time				
This report (circle number next to	During class time				
This report (circle number next to ditle of person conditing gnature or person the drill was coorditing to detail the drill was coorditing the drill was coorditing to detail the drill was coorditing the drill was coorditing to detail the drill was coorditing the drill was coorditing to detail the drill was coorditing the drill wa	During class time				
This report (circle number next to ditle of person conductive or person the drill was coord gency, official's name of person conductive or person the drill was coord gency, official's name of person conductive or person the drill was coord gency, official's name of person conductive or person the drill was coord gency, official's name of person conductive or perso	During class time				
This report (circle number next to ditle of person conditions of the drill was coord gency, official's name gency:	During class time				

Type of Drill

## **School Drill Documentation Form**

Fire	Five – Three drills must be	completed by	December 1							
Tornado	Two – One drill must be completed in March									
Safety/Security	Three – One drill must be	completed prio	r to December 1 and on	e after January 1						
<ul> <li>One drill shall include security measures that are appropriate to an emergency sthe release of a hazardous material.</li> <li>One drill shall include security measures of a potentially dangerous individual or</li> </ul>										
							near the school	of premises.		
							<ul> <li>Seek input fro of the drill.</li> </ul>	m the administr	ation of the school and	local public safety on the nature
Note - At least or		luctod duning - 1								
are gathered but	not in classrooms.	uctea auring a i	unch or recess period, o	r at another time when students						
<										
School:	Dunset L	ake 6	elem.							
Principal:	nie McCo	i W								
Date of drill:	0-18-24	Number of stu	dents: 465	Number of staff: 65						
	3:00 (a.m./(									
Situation at Start	of the Drill (Check the appro	opriate box)								
□ Before schoo	During class tim		Passing time	Recess						
Lunch time	□ Assembly			Other:						
Remarks: SC	enauo- Uni	Delcima	quest in	300 halleren						
			Just III	see panary						
This repor		Fire drill	number 1 2 3 4	5 for the 2024/2025 school year						
		1	Tornado drill number 1	. 2 for the 2024/2025 school year						
				3 for the 2024/2025 school year						
	. 1	11	- In the state of	of the 2024/2025 school year						
Name of person co	nducting drill: #thu	e MICO	Caw							
Title of person cond	ducting drill:	ncipal	)							
Signature or persor	conducting drill:	nie Mc	Caw	Date: 10 - 18 - 24						
If the drill was coor agency, official's na	dinated with agencies such me, and title.	as law enforcen	nent, fire department, o	or emergency management, list the						
Agency:		Name:		Title:						
				Title:						
Agency:		Name:		Title:						

Type of Drill

#### **School Drill Documentation Form**

Fire	Five – Three drills must be co		er 1			
Tornado	Two – One drill must be completed in March					
Safety/Security	Three - One drill must be co	mpleted prior to Dec	ember 1 and one after	January 1		
	<ul> <li>One drill shall include security measures that are appropriate to an emergency such as</li> </ul>					
the release of a hazardous material.						
<ul> <li>One drill shall include security measures of a potentially dangerous individual on or</li> </ul>						
	near the school premises.					
		the administration of	the school and local p	ublic safety on the nature		
	of the drill.					
Note - At least or	ne of the drills must be conduc	ted during a lunch or	recess period, or at and	other time when students		
are gathered but	not in classrooms.					
School: School	inset lak	e Elem	) ~			
Principal:	Amie Mc	Caw				
Date of drill: 10	1-24-24 N	lumber of students: _	465 Numb	er of staff: CO		
Time initiated:			ded: 9:34			
		m, me concide		(α.π./ μ.π.)		
Situation at Start	of the Drill (Check the appropri	riate box)				
□ Before schoo			ing time	Recess		
<ul> <li>Lunch time</li> </ul>	□ Assembly		r school	□ Other:		
Remarks:						
***************************************				_		
		4				
This repo	rt is for:	Fire drill number	1 2 3 4 5 fc	or the 2024/2025 school year		
(circle number next		THE GIM HUMBE	123431	or the 2024/2025 school year		
		Tornado	drill number 1 2	for the 2024/2025 school yea		
			$\circ$			
		Safety/Security d	rill number 1 2 3	for the 2024/2025 school yea		
Name of person co	inducting drill: Amue	· McCau	)			
itle of person con	ducting drill:	incipal				
signature or perso	n conducting drill:	Amie M Can	)	Date: 10-24-24		
f the drill was cook agency, official's na	rdinated with agencies such a ame, and title.	s law enforcement, fi	re department, or eme	rgency management, list the		
Agency:		Name:	Titl	e:		
Agency:		Name:	Titl	e:		
Agency:		Name:	Titl	e:		

Type of Drill

### **School Drill Documentation Form**

Fire	Five – Three drills must be completed by December 1						
Tornado	Two – One drill must be completed in March						
Safety/Security	Three – One drill must be completed prior to December 1 and one after January 1						
- Company of the Comp	One drill shall include security measures that are appropriate to an emergency such as						
	the release of a hazardous material.						
	<ul> <li>One drill shall include security measures of a potentially dangerous individual on or</li> </ul>						
	near the school premises						
	<ul> <li>Seek input from the adm</li> </ul>	inistration of the school and	local public safety on the nature				
Note At land	of the drill.						
are authored but	ne of the drills must be conducted during	ng a lunch or recess period, o	or at another time when students				
are guthered but	not in classrooms.						
School: Su	nset lake						
Principal:	rie Mc Caw						
Date of drill:	3-11-25 Number o	f students: 466	Number of staff: 65				
	(a.m./p.m.)	1					
Situation at Start	of the Drill (Check the appropriate box)						
□ Before schoo		Dession N					
□ Lunch time	□ Assembly	□ Passing time □ After school	Recess				
I-maga-	L Assembly	☐ After school	□ `Other:				
Remarks:							
This report	rt is for: Fire to applicable drill)		5 for the 2024/2025 school year				
		Tornado drill number 1	2 for the 2024/2025 school year				
	Safet	y/Security drill number 1 2	2 3 for the 2024/2025 school year				
Name of person co		Cewis					
Title of person cond	ducting drill: STUDENT SE	rvices Coordi					
Signature or persor	n conducting drill:	afr	Date:3				
If the drill was coor agency, official's na	dinated with agencies such as law enfo me, and title.	prcement, fire department, o	or emergency management, list the				
Agency:	Name: _		Title:				
	Name: _						
Agency:	Name: _		Title:				

## **School Drill Documentation Form**

Type of Drill	Number/Schedule		
Fire	Five – Three drills must be complete	ed by December 1	
Tornado	Two – One drill must be completed i	in March	
Safety/Security	Three – One drill must be completed	prior to December 1 and o	one after January 1
	One drill shall include se	curity measures that are ap	propriate to an emergency such as
	the release of a flazardo	us material.	
	One drill shall include ser	curity measures of a potent	ially dangerous individual on or
	meditale school premises	S.	
	Seek input from the adm	ninistration of the school and	d local public safety on the nature
Note - At least o			
are gathered but	ne of the drills must be conducted during not in classrooms.	ng a lunch or recess period,	or at another time when students
School: Su	nset lake		
Principal:	Amie Mc Caw		
Date of drill: 4	-10 - 25 Number o	of students: 465	Number of staff: 65
Time initiated:	3:00 (a.m./e-ng.)	Time concluded: 3:0	(a.m.(p.mj.)
Situation at Star	of the Drill (Check the appropriate box)		
□ Before schoo	During class time	□ Passing time	- B
<ul><li>Lunch time</li></ul>	□ Assembly	□ After school	□ Recess □ Other:
Remarks: //	Tre door by music		<b>5</b> for the 2024/2025 school year
(circle number next	o applicable drill)	diminaliber 1 2 3 G	• for the 2024/2025 school yea
		Tornado drill number	1 2 for the 2024/2025 school ye
	Safet		
Name of person co			2 3 for the 2024/2025 school ye
Title of person con	nducting drill: Ame Machael Mucting drill: Principal		
Signature or persor	conducting drill:	V Caw	Date: 4-10-25
	,	(	
f the drill was coor	dinated with agencies such as law enfo me, and title.	orcement, fire department,	or emergency management, list the
f the drill was coor agency, official's na	me, and title.		
f the drill was coor agency, official's na Agency:	dinated with agencies such as law enfo me, and title.  Name: Name:		Title:

### **School Drill Documentation Form**

Type of Drill	Number/Schedule				
Fire	Five – Three drills must b	e completed by De	ecember 1		
Tornado	Two – One drill must be completed in March				
Safety/Security	Three – One drill must be completed prior to December 1 and one after January 1				
	One drill shall	I include security n	neasures that are app	propriate to an emergency such as	
	the release of	r a hazardous mate	erial.		
	<ul> <li>One drill shall</li> </ul>	l include security n	neasures of a potenti	ally dangerous individual on or	
	near the scho	ol premises.			
	of the drill.			d local public safety on the nature	
Note - At least of are gathered but	ne of the drills must be cond not in classrooms.	ducted during a lui	nch or recess period,	or at another time when students	
School:	inset lax	e			
Principal:	Arrie Mc	caw			
Date of drill:	-15-25	_ Number of stude	ents: 465+10	Number of staff: 45	
ime initiated:	3:00 (a.m.)	p.m.) Time c	oncluded: 3:0	(a.m.(p.m).)	
Situation at Star	of the Drill (Check the appr	opriate box)			
Before school	During class tin		Passing time	□ Recess	
<ul> <li>Lunch time</li> </ul>	□ Assembly		After school	□ Other:	
lemarks:					
	StudenB an	d staff	followed	plan quickly aqui	
This repo	rt is for:			for the 2024/2025 school year	
		То	rnado drill number	1 2 for the 2024/2025 school ye	
		Safety/Secu	rity drill number 1	2 3 for the 2024/2025 school ye	
ame of person co	anducting drill: Am	i McC			
itle of person con	ducting drill: Prix	1cipal			
gnature or perso	n conducting drill:	Anien]	Can	Date: 4-15-25	
	rdinated with agencies such			or emergency management, list the	
		Name:		Title:	
				Title:	

#### **School Drill Documentation Form**

Type of Drill	Number/Schedule				
Fire	Five – Three drills must be comp		ember 1		
Tornado	Two – One drill must be completed in March				
Safety/Security	Three – One drill must be completed prior to December 1 and one after January 1				
	<ul> <li>One drill shall include security measures that are appropriate to an emergency such as</li> </ul>				
	the release of a haza				
			easures of a potentially dang	erous individual on or	
	near the school pren				
	Seek input from the of the drill.	administratio	on of the school and local pu	blic safety on the nature	
	ne of the drills must be conducted	during a lunc	h or recess period, or at ano	ther time when students	
are gathered but	not in classrooms.				
School: Su	nset lake				
	Amie Mc Caw				
Date of drill: 4	1.14-25 Num	ber of studer	nts: 465 + 16 Number	er of staff: 45	
Time initiated:			ncluded: <u>2:33</u>	(a.m.(p.m.)	
Situation at Star	t of the Drill (Check the appropriate	box)			
Before school			Passing time	□ Recess	
<ul> <li>Lunch time</li> </ul>	□ Assembly		After school	□ Other:	
Remarks:	We discovered	a roc	m locked so	a pewar	
- h	ad to Unlock of	he vom	~ + took us long	ger.	
				)	
This repo		Fire drill nu	mber 1 2 3 4 5 fo	r the 2024/2025 school year	
(circle number next	to applicable drill)	Tor	rada drill number 1 2	or the 2024/2025 school year	
		101	nado dini ndinber 1 (2)	of the 2024/2023 school year	
		Safety/Secur	rity drill number 1 2 3 f	or the 2024/2025 school year	
Name of person co	onducting drill: Atme	McCa	1W		
Title of person cor	nducting drill: _ +Vincip	al			
Signature or perso	on conducting drill:	ie Mc	Caw	Date: 4-14-25	
If the drill was coo	ordinated with agencies such as law	w enforceme	nt, fire department, or eme	rgency management, list the	
Agency:	Na	ame:	Titl	e:	
Agency:	Na	ame:	Titl	e:	
Agency:	Na	ame:	Titl	e:	