



November 22, 2021

Dear School Community:

The District has been informed that a staff member at Sunset Lake Elementary tested positive for COVID-19. No close contacts have been identified. VCS will continue to consult the Kalamazoo County Health and Human Services Department regarding each positive case, and screening and testing protocols for students and staff will be implemented if necessary.

We recommend taking action to help limit the spread of COVID-19, even if staff members or students are not experiencing symptoms:

- **Wear a mask** (covering mouth and nose) while in public places.
- **Practice social distancing when possible** (maintaining a distance of 6 feet apart).
- **Practice frequent handwashing** (using soap for 20 seconds or hand sanitizer with 60% alcohol).
- **Cover coughs and sneezes** with a tissue or with the inside of your elbow and immediately wash your hands.
- **Stay home if you are sick;** you can also [get tested](#).

Thank you for understanding that, due to medical privacy laws, we are not able to release the names of individuals with COVID-19. We will continue to communicate changes and updates with you. With your participation, we believe we can maintain a safe environment while also providing quality education.

For answers to your COVID-19 questions, please call the Michigan Department of Health and Human Services COVID-19 Hotline at 888-535-6136 or visit Michigan.gov/coronavirus.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kevin J. O'Neill', written in a cursive style.

Kevin J. O'Neill
Superintendent