Type of Drill

## **School Drill Documentation Form**

Type of Drill	Number/Sch	edule		
Fire		drills must be completed	by December 1	
Tornado	Two – One di	ill must be completed in	March	
Safety/Security	Three - One	drill must be completed	prior to December 1 and o	no ofter language 1
	• 0	ne drill shall include sec	urity measures that are an	propriate to an emergency such as
	t	ne release of a hazardou	s material	propriate to an emergency such as
	n	ear the school premises.	unity measures of a potenti	ially dangerous individual on or
	0	the drill.	nistration of the school and	local public safety on the nature
Note - At least or	ne of the drills r	nust be conducted during		
are gathered but	not in classroa	ms.	g a lunch or recess period, (	or at another time when students
School:	inset	Cake		
Principal:	Amie	Mc Caw		
Data of daill	9-7-7	2	.1-5	Number of staff: ( ) 4
Date of drill:	1-10	Number of	students: 4/3	Number of staff: ( ℓ ♀ ♀
Time initiated:	2:30			
rime initiated:	1-00	(a.m./p.m) T	ime concluded: 2,3	(a.m./p.m.)
Situation at Start	of the Daill (c)			
Before school	or the Drill (Ch	eck the appropriate box)		
□ Lunch time		ing class time	□ Passing time	□ Recess
Lanch time	Ass	embly	□ After school	□ Other:
Remarks:				
This repor	t is for:	Fire	drill number 1 2 3	
(circle number next t		Tile	a in Humber 1 2 3 4	5 for the 2023/2024 school year
			Tornado drill number	1 2 family 2000 (000 t
			romado diminumber	<b>2</b> for the 2023/2024 school yea
		Safety/S	Security drill number 1 2	2 3 for the 2023/2024 school year
Name		Ami. 1	161.	and acceptance year
Name of person cor	nducting drill:	TIME /	1 Caw	
Title of person cond	ucting drill:	Princip	W (	
Signature or nersen			1:0166	Date: 9/4/23
Signature or person	conducting dri	II:	muly an	Date:
If the drill was soone	limate d ist.		/ /	, ,
agency, official's nar	ne, and title.	encies such as law enfør	cement, fire department, c	or emergency management, list the
Agency:		Name:		Title:
Agency:		Name:		Title:
Agency:		Name:		Title:

Type of Drill	Number/Schedule			
Fire	Five – Three drills mus	t be completed by [	December 1	
Tornado	Two – One drill must be completed in March			
Safety/Security	Three – One drill must	be completed prior	to December 1 and or	ne after January 1
	• One drill sr	hall include security	measures that are ann	propriate to an emergency such as
	the release	or a riazardous mat	terial.	
	One drill sh	nall include security	measures of a potenti	ially dangerous individual on or
	ileal tile sc	mooi premises.		
	Seek input	from the administra	ation of the school and	d local public safety on the nature
Note - At least or	of the diff.			
are gathered but	not in classrooms.	mauctea auring a lu	inch or recess period, c	or at another time when students
School:	censet La	ake		
Principal:	mie Mc	Caw		
Date of drill:	1-13-23	Number of stud	ents: 474	Number of staff: 45
Time 1 /1	Mu 10			_
Time initiated: _/	7600 (a.m	n)/p.m.) Time o	concluded: 10:0.	2 (a.m./p.m.)
Situation at Start				
Before school	of the Drill (Check the ap	propriate box)		
□ Lunch time	During class	time	B citie	□ Recess
	Assembly			□ Other:
Remarks:	Fire door i	n 400 k	rallway by	cafeteria
	lid not shut		/ /	
This report	t is for:	Fire drill n	number 1 (2) 3 4	F ( )
(circle number next to	o applicable drill)	The dillin	umber 1 2 3 4	5 for the 2023/2024 school year
		To	ornado drill number 1	2 for the 2023/2024 school ye
		Safety/Secur	ity drill number 1 2	2 3 for the 2023/2024 school year
Name of person cor	nducting drill:	Amie M'	Caw	, 2027 33.103, 72.
Title of person cond	ucting drill:	Principal	1	
Signature or person	conducting drill:	Umi	i N Can	Date: 9-15-23
	linated with agencies suc			or emergency management, list the
Agency:		Name:	-	Title:
C)				
Agency:		Name:		Title:

Type of Drill

## **School Drill Documentation Form**

Type of Drill	Number/Sch	edule		
Fire		rills must be completed	by December 1	
Tornado	Two – One dr	ill must be completed in	March	
Safety/Security	Three - One	rill must be completed	prior to December 1 and one	e after January 1
	• 0	ne drill shall include sec	urity measures that are appr	ropriate to an emergency such as
	th	e release of a hazardou	s material.	opriate to all emergency such as
	• 0	ne drill shall include sec	urity measures of a potentia	lly dangerous individual on or
	111	ear the school premises.		
	• Se	ek input from the admi	nistration of the school and	local public safety on the nature
Note Atlanta		tile urili.		
are gathered but	not in classroo	nust be conducted during	g a lunch or recess period, or	at another time when students
	1100 111 01033700	///3.		
School: SU	15ef (a	ke		
Principal:	mie >	McCaw		
Date of drill:	1-26-23	Number of	students: 473	Number of staff: 45
Time initiated:	7:15	_	ime concluded: <b>9:</b> /	
Situation at Start	of the Drill (Ch	eck the appropriate box)		
□ Before school	or the Dim (ch	ing class time		-
□ Lunch time	2	embly	□ Passing time	□ Recess
			□ After school	Other:
Remarks:	X STA	y in place	scerario w/	person in
-		avea, Test	ed Night-lock	of Statute days
This rone				& Sicula doors
This repor		Fire o	drill number 1 2 3 4	5 for the 2023/2024 school year
	applicable (IIII)			
			Tornado drill number 1	2 for the 2023/2024 school year
		Safety/S	Security drill number $(1)$ 2	3 for the 2023/2024 school year
Name of person cor	ducting drills	1 .		2023/2024 School yes
Title of person cond			iaw )	
rice of person cond	acting arin:	Trincipal		
Signature or person	conducting dri	II: Amü	M Caw	
f the drill		//	/	, ,
r the drill was coord igency, official's nar	linated with ago ne, and title.	encies such as law enfor	cement, fire department, or	emergency management, list the
Agency:		Name:		_ Title:
		Name:		Title:
lgency:				
Agency:		Name:		_ Title:

The form must be maintained on the school website for at least three years.

Type of Drill	Number/Schedule				
Fire	Five – Three drills must be completed by December 1				
Tornado	Two – One drill must be completed in March				
Note - At least on are gathered but  School:  Principal:  Date of drill:	Two – One drill must be completed in March  Three – One drill must be completed prior to December 1 and one after January 1  One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.  One drill shall include security measures of a potentially dangerous individual on or near the school premises.  Seek input from the administration of the school and local public safety on the nature of the drill.  Three – One drill shall include security measures that are appropriate to an emergency such as the release of a potentially dangerous individual on or near the school premises.  Seek input from the administration of the school and local public safety on the nature of the drills must be conducted during a lunch or recess period, or at another time when students not in classrooms.  Sunset Lake  Must Lake  Number of students: 473 (+1665RP)  Number of staff: 69				
□ Before school	During class time				
□ Lunch time	□ Assembly □ Passing time □ Recess □ Other:				
Remarks:  This repor					
	Tornado drill number 1 2 for the 2023/2024 school year				
Name of person cor	Safety/Security drill number 1 2 3 for the 2023/2024 school year				
	ucting drill: Artic Mc Caw				
Signature or person	conducting drill: Amu N Caw Date: 10/11/23				
f the drill was coord igency, official's nai	linated with agencies such as law enforcement, fire department, or emergency management, list the me, and title.				
Agency:	Name: Title:				
gency:	Name:Title:				
gency:	Name:Title:				
	THE.				

Type of Drill

**Fire** 

Tornado

Number/Schedule

#### **School Drill Documentation Form**

Five – Three drills must be completed by December 1

Two - One drill must be completed in March

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.  School: School: Median	Safety/Security	<ul> <li>Three – One drill must be completed prior to December 1 and one after January 1</li> <li>One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.</li> <li>One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li> <li>Seek input from the administration of the school and local public safety on the nature of the drill.</li> </ul>				
Principal: Amie Mc Caw  Date of drill: 10 25 23 Number of students: 470 Number of staff: 44  Time initiated: 30 (a.m./6.m.) Time concluded: 2:33 (a.m./6.m.)  Situation at Start of the Drill (Check the appropriate box)  Before school During class time Passing time Recess Lunch time Assembly After school Other:  Remarks:  This report is for: Fire drill number 1 2 3 4 5 for the 2023/2024 school Safety/Security drill number 1 2 3 for the 2023/2024 school Number 1 2 3 for the 2023/2024 school Number 1 2 3 for the 2023/2024 school Number 1 2 3 fo		•	ng a lunch or recess period, or a	t another time when students		
Date of drill: 10 25 33 Number of students: 470 Number of staff: 64 Number of staff: 6	School:	inset lake				
Date of drill:	Principal: A	nie Mc Caw				
Time initiated: 3 30 (a.m./6.m) Time concluded: 3 3 (a.m./6.m.)    Situation at Start of the Drill (Check the appropriate box)	Date of drill:	125/23 Number	of students: 470 + 16 GS	KP umber of staff: 64		
During class time Passing time Recess Lunch time Assembly After school Other:  This report is for: Fire drill number 1 2 3 4 5 for the 2023/2024 school (circle number next to applicable drill)  Tornado drill number 1 2 3 for the 2023/2024 school Safety/Security drill number 1 2 3 for the 2023/2024 school		'				
This report is for:  (circle number next to applicable drill)  Tornado drill number 1 2 3 4 5 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Date: 10125123	THE PROPERTY OF THE PROPERTY O					
This report is for:  (circle number next to applicable drill)  Tornado drill number 1 2 3 4 5 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Safety/Security drill number 1 2 3 for the 2023/2024 school  Name of person conducting drill:  Title of person conducting drill:  Student Services Coordinator  Date: 10125123		177				
Safety/Security drill number 1 2 3 for the 2023/2024 school Name of person conducting drill:  Title of person conducting drill:  Signature or person conducting drill:  Signature or person conducting drill:  Date: 10125123	This repo					
Signature or person conducting drill:		Safet				
Signature or person conducting drill: Impuda Leus Date: 10125123	Name of person o	onducting drill: Amand	la Lewis			
Signature or person conducting drill: Wellow Hells Date: 10125123	Title of person cor	nducting drill: <u>Student</u> S	ervices Coordinate	tor		
If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list	Signature or perso			Date: 10125123		
agency, official's name, and title.		•	forcement, fire department, or	emergency management, list the		
Agency: Name: Title:	Agency:	Name		_ Title:		
Agency: Name: Title:	Agency:	Name		_ Title:		
Agency: Name: Title:						

Number/Schedule

Type of Drill

Fire

#### **School Drill Documentation Form**

Five - Three drills must be completed by December 1

THE	Tive Timee dimis must b	e completed b	y becember 1
Tornado	Two – One drill must be o	completed in N	March
Safety/Security	<ul> <li>One drill shal the release o</li> <li>One drill shal near the scho</li> </ul>	Il include secur if a hazardous Il include secur pol premises.	rior to December 1 and one after January 1 rity measures that are appropriate to an emergency such as material. rity measures of a potentially dangerous individual on or istration of the school and local public safety on the nature
Note - At least o		ducted during	a lunch or recess period, or at another time when students
are gathered bu	t not in classrooms.		
School:	inset La	ke	
Principal:	mie		110000
Date of drill:	0-30-24	Number of	students: 470 +74 GSA Number of staff: 44
Time initiated:	3:00 (a.m.	/p.m.) Ti	ime concluded: 3:03 (a.m/p.m.)
Situation at Star	rt of the Drill (Check the app	propriate box)	
□ Before scho		ime	□ Passing time □ Recess
<ul><li>Lunch time</li></ul>	Assembly		□ After school □ Other:
Remarks:	Brutung a	as occ	care and The exercis
was a	n univited	quest.	in our 200 Halling.
	ort is for: ct to applicable drill)	Fire	drill number 1 2 3 4 5 for the 2023/2024 school year
			Tornado drill number 1 2 for the 2023/2024 school yea
		Safety/S	Security drill number $1 (2)3$ for the 2023/2024 school yea
Name of person of	onducting drill:A	mie i	Mc Caw
Title of person co	nducting drill:	Princy	sal
Signature or pers	on conducting drill:	Ami	Date: 10/30/23
If the drill was coa agency, official's	-	ch as law enfo	prcement, fire department, or emergency management, list the
Agency:		Name:	Title:
Agency:		Name:	Title:
Agency:		Name:	Title:

Number/Schedule

Type of Drill

### **School Drill Documentation Form**

***************************************					
Fire	Five – Three drills must be completed by December 1				
Tornado	Two – One drill must				
Safety/Security			or to December 1 and o		
				propriate to an emergency such as	
		e of a hazardous r			
			ty measures of a potent	ially dangerous individual on or	
		school premises.			
			stration of the school and	d local public safety on the nature	
Alata Atlanta	of the dril				
		conducted during	a lunch or recess period,	or at another time when students	
are gatherea but	not in classrooms.	***			
School:	Sunset La	rke Eleme	entary		
Principal:	Amie Mc Caw				
Date of drill:	2/19/24	Number of s	tudents: 471 + 141	Number of staff: 65	
Time initiated:	^	$\sim$		32: (a.m./p.m.)	
Situation at Start	of the Drill (Check the	appropriate box)	Z.		
□ Before schoo			□ Passing time	□ Recess	
□ Lunch time	□ Assembly		□ After school	□ Other:	
			were quiet	and drill	
	Was Scamless.				
This repo	rt is for:	Fire d	rill number 1 2 2	4 5 for the 2023/2024 school year	
(circle number next		riieu	millumber 1 2 3	4 5 for the 2023/2024 school ye	
			Tornado drill number	1 2 for the 2023/2024 school ye	
				2 Joi tile 2023/2024 school ye	
		Safety/S	ecurity drill number 1	2 3 for the 2023/2024 school ye	
		A	100		
Name of person co	onducting drill:	Fimile 1	Taw		
Title of person con	ducting drill:	Principa	.(		
Signature or perso	n conducting drill:	Anun	Can	Date: 2/19/24	
of the drill was coo agency, official's n		such as law enfor	cement, fire department	t, or emergency management, list the	
Agency:		Name:		Title:	
Agency:		Name:		Title:	
Agency:		Name:		Title:	

Type of Drill	Number/Schedule				
Fire	Five – Three drills must be completed by December 1				
Tornado	Two - One drill must be completed in March				
Safety/Security	<ul> <li>One drill must be completed prior to December 1 and one after January 1</li> <li>One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.</li> <li>One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li> <li>Seek input from the administration of the school and local public sefety and local public sefety and local public sefety.</li> </ul>				
Note - At least on	ne of the drills must be conducted during a lunch				
_					
School:Sc	unset lake				
Principal:	mie Mc Caw				
Date of drill: 2	2-11-21				
Date of unit:	Number of students: 474 Number of staff: 65				
Time initiated:	1:45 (a.m./p.m.) Time concluded: 1:348 (a.m./p.m.)				
Situation at Start	of the Palling (a.m./p.m.)				
Before school	of the Drill (Check the appropriate box)				
□ Lunch time	During class time				
_	After school D Others				
Remarks:	racticed scenario of unavelegated class entering				
Tram	Music room dows.				
This report	is for:				
(circle number next to	p applicable drill) Fire drill number 1 2 3 4 5 for the 2023/2024 school years				
	Tornado drill number 1 2 for the 2023/2024 school ye				
	Safety/Security drill number 1 2 3 for the 2023/2024 school ye				
ame of person con-	ducting drill: Amie M'Caw				
tle of person condu	ucting drill: Principal				
	conducting drill: Amu New Date: 3-11-24				
the drill was coordi ency, official's nam	inated with agencies such as law enforcement. firm to				
gency:	Name:Title:				
ency:	Name:Title:				
ency:	Name:Title:				
	Title:				

Type of Drill	Number/Schedule			
Fire	Five – Three drills mu	ust be completed	by December 1	AND A POST OF THE
Tornado	Two – One drill must	be completed in	March	
Safety/Security	Three – One drill mu:  One drill the relea One drill near the Seek inpu	st be completed   shall include seconse of a hazardous shall include secons school premises. It from the admin	prior to December 1 and o urity measures that are ap s material. urity measures of a potent	ne after January 1 propriate to an emergency such as ially dangerous individual on or d local public safety on the nature
Note - At least or are gathered but	of the ari	III.		or at another time when students
School:	unset L	ake		
Principal:	nie Mc	Caw		
	4-16-24	Number of	students: 473	Number of staff: <u>65</u>
Time initiated:	3.00 (a	.m./p/m.) T	ime concluded: _ ろ:で	(a.m./p.n.)
<b>Situation at Start</b>	of the Drill (Check the	appropriate box)		
Before school	During clas		□ Passing time	□ Recess
□ Lunch time	□ Assembly		□ After school	Other:
Remarks:	Very quide +	efficial.		
		G11	door worked.	
This repor		Fire o	drill number 1 2 3	5 for the 2023/2024 school year
			Tornado drill number	202 / School yea
		Safety/S	Security drill number 1	2 3 for the 2023/2024 school year
	nducting drill:	lie Mc	Caw	
	lucting drill:	, ,	ripal	
ignature or person	conducting drill:	Ami	Mª Caw	Date: 4/16/24
f the drill was coord gency, official's nai	dinated with agencies	/ such as law enfor	,	or emergency management, list the
gency:		Name:		Title:
gency:		Name:		Title:

#### **School Drill Documentation Form**

Type of Drill	Number/Schedule
Fire	Five – Three drills must be completed by December 1
Tornado	Two – One drill must be completed in March
Safety/Security	Three – One drill must be completed prior to December 1 and one after January 1
	<ul> <li>One drill shall include security measures that are appropriate to an emergency such as</li> </ul>
	the release of a hazardous material.
	One drill shall include security measures of a potentially dangerous individual on or
	near the school premises.
	<ul> <li>Seek input from the administration of the school and local public safety on the nature of the drill.</li> </ul>
Note - At least or	ne of the drills must be conducted during a lunch or recess period, or at another time when students
	not in classrooms.
School:	unset Lake
Principal:	Amie Mc Caw
Date of drill: 4	Number of students: 473 Number of staff: 65
Time initiated:	9:30 (a.m./p.m.) Time concluded: 9:32 (a.m./p.m.)
Situation at Start	t of the Drill (Check the appropriate box)
<ul> <li>Before school</li> </ul>	During class time
Lunch time	□ Assembly □ After school □ Other:
Remarks:5	s were quick & quict.
2 Fire	
This repo	
	Tornado drill number 1 2 for the 2023/2024 school ye
	Safety/Security drill number 1 2 3 for the 2023/2024 school ye
Name of person co	onducting drill: Amie M Caw
Title of person con	nducting drill: Principal
Signature or perso	on conducting drill: Amic M Caw Date: 4-22-24
If the drill was coo agency, official's n	rdinated with agencies such as law enforcement, fire department, or emergency management, list the ame, and title.
Agency:	Name:Title:
Agency:	Name:Title:
Agency:	Name: Title: