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School Drill Documentation Form

Type of Drill	Number/Schedule			
Fire	Five – Three drills must be completed by December 1			
Tornado	Two – One drill must be completed in Ma	arch		
Safety/Security	Three — One drill must be completed prior to December 1 and one after January 1 • One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material. • One drill shall include security measures of a potentially dangerous individual on or near the school premises. • Seek input from the administration of the school and local public safety on the nature of the drill.			
	ne of the drills must be conducted during a l t not in classrooms.	unch or recess period, or at anothe	r time when students	
School: Ind	ian take Elementa	A44		
Principal: Dr	Sarah Bacalia			
Date of drill: $\frac{9}{2}$	Number of stud	lents: Number of	staff: <u>52</u>	
Time initiated:	9:16 (a.m./p.m.) Time conclu	uded: 9:20 (a.m).	/p.m.)	
Situation at Star	t of the Drill (Check the appropriate box)			
Before school	During class time	☐ Passing time	□ Recess	
□ Lunch time	□ Assembly	□ After school	□ Other:	
Remarks:				
	- 1	Tornado drill number 1 2 f	or the 2023/2024 school yea	
		pealin		
	ducting drill:	rencepal	0/- //	
Signature or perso	on conducting drill:	Date:	7/20/24	
If the drill was coo agency, official's na	rdinated with agencies such as law enforcer ame, and title.	ment, fire department, or emergen	cy management, list the	
	Name:			
	Name:			
Agency:	Name:	Title:		

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ure guinerea pui	t not in cia	assrooms.	ducted during a	lunch or recess period,	or at another t	ime when students
School:In	dian Lak	ce Elementary				
Principal:	Dr. Sara	h Bacalia				
Date of drill:1	0/16/202	24	Number of stu	dents:268	Number of st	aff: 50
Time initiated:	11:02 a.	.m. /a m /n	.m.) Time concl	uded: 11:06		
	t of the Di	rill (Check the app		a.m.	(a.m./p	.m.)
□ Before school	Т.	During class tin		□ Passing time		□ Recess
□ Lunch time		□ Assembly		☐ After school		□ Other:
Remarks:						
This re			Sa	Tornado drill r	number 1 2 for	nber next to applicable dr the 2023 /2024 school yea 2024/-25 e 2023/2024 school year 2024-25
itle of person cond	lucting dri	ill:Pri	ncipal			
Signature or person	n conducti	ing drill:	y	5	Date:	10/16/24
the drill was coord	dinated wi	ith agencies such	as law enforcen	nent, fire department,	or emergency r	nanagement, list the
gency:			Name:		Title:	



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are gatherea but	ne of the drills must be conducted duri t not in classrooms.	ng a lunch or recess period, or at an	other time when students		
School:In	dian Lake Elementary				
Principal:	Dr. Sarah Bacalia				
Date of drill:1	0/25/2024 Number of	f students: 271 Numbe	er of staff: 53		
Time initiated:	10:52 a.m. (a.m./p.m.) Time c	concluded: 10:56	a.m/p.m.)		
Situation at Star	t of the Drill (Check the appropriate bo				
☐ Before school	□ During class time	Passing time	□ Recess		
☐ Lunch time	□ Assembly	□ After school	□ Other:		
Remarks:					
	eport is for: Fire drill number 1 3 4 5	Tornado drill number 3	1 2 for the 2023/202 4 school year		
Title of person cond	ducting drill: Principal				
Signature or persor	n conducting drill:	Da			
f the drill was coord gency, official's na	dinated with agencies such as law enfo me, and title.	orcement, fire department, or emer	gency management, list the		
Agency:	Name	2:	Title:		
	Name				
			THE STATE OF THE S		

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Tornado	Two – One drill must be complet	ted in March				
Safety/Security						
Note - At least or are gathered but	ne of the drills must be conducted de not in classrooms.	,	at another time when students			
Principal:		ia				
Date of drill:	22/24 Numbe	r of students: 273 N	umber of staff: 46			
Time initiated: 🗳	(a.m./p.m)) Tim	ne concluded: 2:20	(a.m.(p.m))			
Situation at Star	t of the Drill (Check the appropriate					
☐ Before school	During class time	□ Passing time	□ Recess			
□ Lunch time	□ Assembly	□ After school	□ Other:			
Remarks:						
Name of person cor	nducting drill: DV Sca a	Tornado drill num Safety/Security drill numbe Bacalla	(circle number next to applicable drill ober 12 for the 2 023/202 4 school year 2024-25 or 123 for the 2 023/202 4 school year 2024-25			
Title of person cond	lucting drill: Priocipal)				
Signature or person	lucting drill: Procipal	//e	Date: /1/22/24			
	dinated with agencies such as law e		(,			
Agency:	Na	ame:	Title:			
Agency:	Na	ame:	Title:			
	Nam					

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Note - At least or are gathered but	ne of the drills must be conducted during not in classrooms.	a lunch or recess period, or at anoth	ner time when students	
School: Ind	ian lake Eleves	Man		
Principal: DV	Sarah Bacal	là		
Date of drill:	30/25 Number of st	udents: 2 16 Number of	of staff: 40	
ime initiated: 📑	· 16 pm (a.m./p.m.) Time con	cluded: [:19 (a.n	n(p.m.)	
	t of the Drill (Check the appropriate box)		mp.n.,	
☐ Before school	During class time	☐ Passing time	Recess	
□ Lunch time	☐ Assembly	☐ After school	Other:	
Remarks:				
	eport is for: Fire drill number 12345 for	Tornado drill number 1 2 Safety/Security drill number 1 2 3 fo	for the 2023/2024 school year or the 2023/2024 school year	
itle of person cond	ucting drill: Princepas			
	conducting drill:	Date	1/20/06	
	linated with agencies such as law enforce			
	Name:	Tir	tle:	
	Name:			
			C)C.	

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School:	ne of the drills must be conducted during a not in classrooms. Les Sarah Balalia		another time when students		
Date of drill:		idents: 39 Nur	mber of staff: 31		
Time initiated:	t of the Drill (Check the appropriate box)	luded: 1:14	(a.m./pim)		
□ Before school	During class time	□ Passing time	X Recess		
Lunch time	□ Assembly	□ After school	□ Other:		
Remarks:					
Name of person co	nducting drill: DV, Surah B	Tornado drill numb	(circle number next to applicable drill per 1 2 for the 2024/2025 school year 12 3 for the 2024/2025 school year		
Title of person cond	ducting drill: Principal				
Signature or perso	n conducting drill:		Date: 2/ 21/35		
If the drill was coor agency, official's na	dinated with agencies such as law enforce me, and title.	ment, fire department, or er	mergency management, list the		
Agency:	Name: _		Title:		
Agency:	Name: _		Title:		
Agency:	Name:		Title:		

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are gathered but	t not in classrooms.			at another time when students
Principal:	0	_ Number of stud	dents: 243 No	umber of staff: 48
Time initiated: Situation at Star	t of the Drill (Check the a		uded: 3:20	(a.m(/p.m/.)
☐ Before school	During class	time	□ Passing time	□ Recess
☑ Lunch time	✓ Assembly		☐ After school	□ Other:
Remarks:				
		S	Tornado drill num afety/Security drill numbe	(circle number next to applicable drill) aber 12 for the 2024/2025 school year r 123 for the 2024/2025 school year
		modis		
	n conducting drill:	11 69		
If the drill was coor agency, official's na		ch as law enforcer	ment, fire department, or o	emergency management, list the
				Title:
				Title:
Agency:		Name:		Title:

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Note - At least or are gathered but	ne of th t not in	e drills must be conducted during c classrooms.	a lunch or recess period, or at anothe	er time when students	
A A	ran	take Elements	uu.		
Principal:	. L	uch Bacal	-3		
Date of drill: $3/$	21/	Number of stu	udents: 248 Number of	staff:	
Time initiated:	7:3	/ (a.m./p.m.) Time cond	cluded: 9:33 (a.m.	\/p.m.)	
	COLOR DE LA CO	Drill (Check the appropriate box)	, jam	<i>y p.</i> ,	
☐ Before school		During class time	□ Passing time	□ Recess	
□ Lunch time		□ Assembly	□ After school	Other:	
Remarks:					
			Safety/Security drill number 1 2 3 fo	for the 2024/2025 school year r the 2024/2025 school year	
Name of person co	nductin	g drill: Dr. Harah	Bacalia		
Title of person cond	ducting	drill: Pheripal			
Signature or perso	n condu	ucting drill:	Mi Date:	3/01/25	
If the drill was coor agency, official's na			ement, fire department, or emergen	cy management, list the	
Agency:		Name:	Tit	le:	
Agency:		Name:	Tit	le:	
Agency:	Name: Title:				